

## **Important Information For All Applicants**

Please take the time to read this as it will help you understand the process our co-op uses for membership.

Fill out the application and return it, along with your income verification, to the co-op office. Personal information contained on the application will only be reviewed and confirmed by our Manager.

The first part of the application is given to the new Members Committee who will then set up a time for an orientation (to inform applicants on how the co-op works). An interview by two members of the co-op will then be arranged. The information is then passed on to the Board of Directors who make the decision regarding membership.

Confidentiality is treated with the utmost importance, personal information (eg. Income, credit history) is kept strictly confidential. The interviewers and members of the New Members Committee do not have any knowledge of this information and do not wish to know any such information. It is our wish as a co-op that it remains confidential.

The applicant will be notified of the Board's decision. income verification, to the co-op office. Personal information contained on the application will only be reviewed and confirmed by our Manager.

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The applicant will be notified of the Board's decision.

# ***Glen Oaks Co-operative Homes***

## **Application for Membership**

An "Applicant" is any adult (16 years or older) residing with the family. Please answer all questions with detailed information on ALL applicants. If more space is needed, please attach a plain sheet of paper.

### 1. Applicants

#### **Applicant "A"**

Name \_\_\_\_\_ Birth \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone (Home) \_\_\_\_\_ Work \_\_\_\_\_

#### **Applicant "B "**

Name \_\_\_\_\_ Birth \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone (Home) \_\_\_\_\_ Work \_\_\_\_\_

### 2. How much notice would you require for moving?

\_\_\_\_\_ Days

### 3. Declaration

I/We declare that the information given on this application form is correct and agree that it may be used for an investigation to establish credit worthiness.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

4. Please list all other members of the household

Surname	Given Name	Birth	M or F
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<hr/>			
<hr/>			

Single parents must provide proof of custody.

5. Please list all vehicles (cars, trucks, vans)

Year	Make	Model	Plate
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6. Please list all household pets. Pets and their control are subject of policy statements adopted by the co-op from time to time. Consult the co-op Pet Policy.

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7. The business and social affairs of the co-op are managed by members with the help of staff. For this reason, skills and experience in group activities are important resources for the co-op. Please list any volunteer participation of yours that may prepare you to make a contribution to the co-op.

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8. Why do you want of live at Glen Oaks Co-op?

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9. Please check the committees you would be interested in

Working with.      \_\_\_ New Members \_\_\_ Newsletter \_\_\_ Social

**The following information is strictly confidential**

10. First Applicant "A" Financial Information

Name \_\_\_\_\_ Birth \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone (Home) \_\_\_\_\_

Phone ( Work) \_\_\_\_\_

S.I.N. # \_\_\_\_\_

Occupation \_\_\_\_\_

Employer/Source of Income \_\_\_\_\_

Gross Income \_\_\_\_\_ Years with Firm \_\_\_\_\_

Income verification must be included with the application letter from employer or 2 months pay stubs.

Please list all outstanding Debts including Credit cards

Amount \_\_\_\_\_ Creditor \_\_\_\_\_

Amount \_\_\_\_\_ Creditor \_\_\_\_\_

Amount \_\_\_\_\_ Creditor \_\_\_\_\_

Present Landlord \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Years at present address \_\_\_\_\_

Present Rent \$ \_\_\_\_\_ Utilities \_\_\_\_\_

Please include a letter of recommendation for your current landlord. If there is an objection to the co-op contacting your present landlord please explain.

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11. Second Applicant "B" Financial Information

Name \_\_\_\_\_ Birth \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone (Home) \_\_\_\_\_

Phone ( Work) \_\_\_\_\_

S.I.N. # \_\_\_\_\_

Occupation \_\_\_\_\_

Employer/Source of Income \_\_\_\_\_

Gross Income \_\_\_\_\_ Years with Firm \_\_\_\_\_

Income verification must be included with the application letter from employer or 2 months pay stubs.

Please list all outstanding Debts including Credit cards

Amount \_\_\_\_\_ Creditor \_\_\_\_\_

Amount \_\_\_\_\_ Creditor \_\_\_\_\_

Amount \_\_\_\_\_ Creditor \_\_\_\_\_

Present Landlord \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Years at present address \_\_\_\_\_

Present Rent \$ \_\_\_\_\_ Utilities \_\_\_\_\_

Please include a letter of recommendation for your current landlord. If there is an objection to the co-op contacting your present landlord please explain.

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