

Glen Oaks Co-operative Homes Inc.

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Air Conditioner Policy

Residents who install their own window air conditioner unit accept full responsibility for installation and removal and for any damage incurred during such installation or removal. Air conditioners may be installed after May 15th and must be removed before October 15th.

The following installation requirements apply:

- Members must register the air conditioner at the office prior to the installation.
- Each air conditioning unit installed, must not exceed 12 amps.
- Each air conditioning unit must have a BTU range between 5,000 BTUs and a maximum of 12,000 BTUs.
- **The Board of Directors has decided to charge a fixed flat rate (4 months) for AC Charges in the amount of:**
1x AC/UNIT -\$75.00
2x AC/UNIT-\$90.00
3x AC/UNIT-\$100.00
- **Members can sign a Payment Agreement to pay the fixed AC Fee over the period of 4 months. (E.g. P.A for 2 ACs for 4 months (June, July, August, and September) will be $90/4= 22.50$ each month)**
- Members will be charged a fixed flat rate for 4 months based on the number of ACs they install in their unit, whether they use their A/C unit or not. Please uninstall you're A/C if you are not using it to avoid being charged.
- All window air conditioners must be supported by platforms designed to support the air conditioning unit.
- The air conditioning unit should be tilted away from the window to ensure proper water drainage.
- When filling in open spaces between the air conditioner and the window edge, a hard WATERPROOF MATERIAL such as Plexiglas, plastic or plywood (minimum ¼" thick) must be used. All edges should be sealed with a removable WATERPROOF MATERIAL.
- The sliding window of which the air unit is installed must be secured. *(A child proof lock may be requested and is available to be installed, to secure this sliding window. The request for the lock must be completed when registering the installation of the air unit.)*